

Election of Delegates to the South Dakota State Convention

Delegate Registration Guidelines

Article III, Section 1 (a) of the by-laws to the SD State Council provides that each subordinate council shall elect delegates to the State Council to represent them at the annual State Convention. The Grand Knight is automatically a delegate. A Past Grand Knight must be elected by the council as the second delegate. A council having no Past Grand Knight may elect any one of its Knighthood Degree (3rd Degree) members in good standing in lieu thereof. Each subordinate council shall also elect alternate delegates, so that in the event the elected delegate finds it impossible to attend the State Convention, his alternate will take his place. These alternates may be any Knighthood Degree member in good standing. Families and Clergy are encouraged to attend.

Delegate Registration and Meal Order Form. The State Deputy is requesting the Grand Knights to register the 2 council delegates and order the meal packages using the online form. This enables the State Council to prepare all convention materials and name tags for the convention. On site Delegate self-registration will not be allowed. Attendees may also use the form but not use the voting delegate field. All Knights of Columbus are welcome to attend the state convention.

Only two names can be voting delegates for a council. If you will not be sending any delegates, please annotate this fact and send the form in. If delegates change after registration is submitted, the Grand Knight must contact the State Treasurer immediately with the updated information. All Knights are required to present their current KofC membership card at the convention during the business sessions, don't leave home without it!

The form below is used for registering your elected delegates to the state convention and ordering their respective convention meals packets. Meal packets include both banquets (Friday and Saturday), and both lunches (Knights and Ladies) on Saturday. The 4th Degree Luncheon on Friday is a separate event through 4th Degree District Master.

Registering and purchasing your meals **before April 1st** is highly encouraged and discounted. This enables the state council to inform the hotel of the expected number of attendees and the hotel appreciates being able to order the necessary food for the menu. Also, meals must be purchased by April 15th. The convention site requires a final meal count several days prior to the convention so the deadline is necessary. There may be a very limited number of meal tickets available at the convention, but it would not be wise to register on-site and expect to be able to purchase any meal tickets at that time.

If your council is not sending any delegates, please check the box on the delegate form on the Meal Ticket page and send the form to the address at the bottom of the page.

Anyone with special dietary requirements should so indicate on the form. This year the hotel is supporting: **Gluten Free, Vegan, and Fish (on Friday's dinner only)**. The State Treasurer will confirm special diet requests via return email upon processing your order.

NON-DELEGATE Attendance. Any Knight may attend the State Convention, as long as they are a Knight in Good Standing (current in dues, 1st, 2nd, 3rd, or e-member). Non-Delegates shall use this same Registration and Meal order form and send payment to the State Treasurer before the 15 April deadline. Non-Delegates are non-voting attendees witnessing the operations and fraternity of the convention. To attend business meetings, you will be asked to present a current KofC membership card for the current fraternal year. If this is your first state convention, please indicate so on the registration form and attend the 1st timers welcome on Friday afternoon.

We welcome you and look forward to meeting you!

Please type the required information on the form and email the form to the State Treasurer (as a pre-registration) and send your check with a printout of the same form. The email form will greatly assist other registration tasks and reduce administrative errors.

Make check payable to **SD KofC**

State Treasurer Jeff Gillen
1404 W 71st St
Sioux Falls SD 57108
statetreasurer@kofcsd.org
605.759.7204